

TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL

Board of Trustees Meeting

September 25, 2008 @ 9:00 am and September 26, 2008 @ 8:00 am

Dallas Four Seasons Resort & Club @ Las Colinas

4150 North MacArthur Blvd.

Irving, Texas 75038

(972) 717-0700 ~ (972) 717-2428

AGENDA

I. Organizational Items (Part I)

- A. Call to Order
- B. Roll Call and Declaration of Quorum (**Tab A**)
- C. Minutes (**Tab B**)
 - 1. June 26, 2008
- D. TML IEBP Mission Statement, Goals, Benefit Acronyms, Definitions, Committees, Board of Trustees Appointed/Elected, Management Staff Contact Information, Organization Chart and 2007-2008 and 2008-2009 Education and Staff Attendance at Board meetings (updated). (**Tab C**)
- E. Correspondence (**Tab D**)
 - 1. Trustee Sturzl's request for an excused absence.
 - 2. Additional Excused Absences for June 2008 Board Meeting
 - a. Written Confirmation for June 2008 Meeting
 - i. JoAnne Franke
 - ii. Martha Stanton
 - iii. Andres Garza
 - 3. Initial Appreciation Note from Martha Stanton
 - 4. Secondary Appreciation Note from Martha Stanton
 - 5. UnitedHealth settlement
 - 6. 2008 Election Schedule
 - a. Ballots due to Cathy Fryer by 5:00 pm on 09/26/08.
 - b. Regions 7-11: Joe Cardenas, Maggie Burkett, Martha Stanton, Vic Barnett & Joe Hermes

	Incumbent	Opponent
Region 7	Joe Cardenas	Betty Jo Harris
Region 8	Maggie Burkett	None
Region 9	Martha Stanton	None
Region 10	Vic Barnett	None
Region 11	Joe Hermes	None

- F. Welcome New Board Members
 - 1. James Stewart, City of Brady for Region 6
 - 2. Eddie Edwards, City of Borger for Region 2
- G. 96th TML Conference 2008/San Antonio October 28-31, 2008
 - 1. Date: October 30, 2008
 - 2. Breakfast: October 30, 2008, 7:30 – 8:45 am
 - 3. Presentation: Healthcare in an Election Year, October 30, 2008, 3:30-4:15 pm

II. **Executive Session**

The Trustees will adjourn into Executive Session under authority of the Texas Government Code Section 551.071 (Consultation with Attorney) to receive advice from Counsel regarding other attorney-client privileged matters under authority of the Texas Government Code Section 551.074 regarding **personnel matters** and under authority of the Texas Government Code Section 551.0785 to deliberate a matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from this plan.

III. **Board Reports**

- A. Contract Committee (Acting Chairman: Lew White)
 - 1. Review of TML IEBP Trust
 - 2. Review of Appointed Positions
- B. Executive Committee (Chairman: Joe Arisco)
 - 1. Appeals
 - 2. Legal Overview

IV. **Board Communication**

- A. Money Managers Presentation
 - 1. MLAM
 - 2. Fayez Sarofim
 - 3. OFI/LCV Investments (previously GULF)
- B. Stop Loss Proposals (**Tab E**)
 - 1. Stop Loss spreadsheet will be distributed at the Board meeting
- C. Stop Loss Refund (**Tab F**)
 - 1. Denials
 - 2. Contract Update
 - 3. Specialty Medical Consultation Service
- D. Alliance Relationship (**Tab G**)
 - 1. PEBA
 - a. National Purchasing Cooperative Due Diligence
 - b. PBM Renegotiations
 - c. Dental Proposal
 - d. Long Term Care Proposal
 - e. Retiree January 1, 2009 Benefit Options
 - 2. Workflow Disruption
 - 3. UMR
 - a. Phase III ~ as of the end of July – 42,328.25 IT hours remaining
 - b. Workflow/Operations Meeting
 - 4. TML IEBP's Direct Relationships
- E. Preferred Provider Network Information Oct-July, 08 (**Proprietary Information Packet**)
 - 1. Network Savings
 - 2. iCES Savings
 - 3. Network Negotiations Update
 - a. South Texas/Taylor County Update
 - b. Direct Contracting
 - c. Wichita Falls Area
 - d. Amarillo Area
 - e. Houston Area
- F. Pharmacy Benefit Manager Overview (**Tab H**)

- G. Underwriting Year to Date Overview (**Tab I**)
 - 1. Underwriting Overview
 - 2. Medical Excess Overview
- H. Healthy Initiative HealthPlan (**Tab J**)
 - 1. Oct-June Stratification Statistics
 - 2. Prochaska Lifestyle of Change Update
 - 3. Co-morbidity Discussion
 - 4. Health Risk Appraisal Report/Risk Factors
 - 5. Bariatric Overview
 - 6. Incentive Benefit Update
 - 7. Non-FDA Approved Prescriptions
- I. Technology Update (**Tab K**)
 - 1. Milliman Update
 - a. ODS
 - b. MedInsight Reporting
 - c. Member Database Revision
 - 2. HP Retirement
 - 3. Employee Benefit Specialist/On-Line Enrollment
 - 4. ICS Phone System
 - 5. D2 Hawkeye
- J. HIPAA Security Risk Assessment (**Tab L**)
 - 1. Electronic Claim Standardization
 - 2. 2007-2008 Action Plan
 - 3. Preparation for 2008-2009 Audit
 - 4. Update on Business Continuity Plan
- K. Claim Financing (**Tab M**)
 - 1. Strategic Action Plan Update
 - 2. 2008-2009 Strategic Plan
- L. Provider Billing Trends (**Tab N**)
 - 1. HealthSmart Update
 - 2. Provider Appeals
 - 3. Provider Legal Correspondence
- M. Member Communication (**Tab O**)
 - 1. Go Green Update
 - 2. On-Site Wellness
 - 3. Married Employees on Employer Plan as Active Employee and Dependent
 - 4. GASB 43 & 45 Update
 - 5. Extension of Probationary Period
 - 6. Group Individual Choice Plans
 - 7. Medical Necessity Declination
 - 8. Retiree Dental III Transition
 - 9. Pre-Tax Dependent Terminations/Qualifying Events
 - 10. Satisfaction Survey
- N. Rerate Review (**Tab P**)
 - 1. Regional Review of Rerate Information
 - 2. Retiree Rerate Update
- O. Legislative Liaison Report (**Tab Q**)
 - 1. Network Adequacy Study Data Call
 - a. Reporting to Texas Department of Insurance
 - i. Only claims paid on primary basis.

- ii. Need total number of separate claims paid by plan for each type of facility based physician based claims for out of network facility based physicians and network claims paid at network facility based physicians.
 - iii. Provide the total billed amount by each type of facility
 - iv. Need census for Pool 09/01/08
 - 2. Texans for Health Insurance Reform
 - 3. TML Legislative Policy Committee on General Government
 - a. Advertising Requirements for notice of bid or proposal opportunities
 - b. Meet and Confer/Collective Bargaining
 - c. Civil Service
 - d. Mandated Health Benefits
 - e. Sovereign Immunity
 - f. Indemnity Clauses
- P. Legal Counsel Report
- Q. Staff Reports
 - 1. Business/Investment ~ Jerry Greer (**Tab R & S**)
 - 2. Human Resources ~ Sandra Turner (**Tab T**)
 - 3. Member Services ~ Andy Rainosek (**Tab U**)
 - 4. UMR Alliance ~ Gene Pisaneschi (**Tab U**)
 - 5. Marketing ~ Brett Bowers (**Tab V**)
 - 6. In-House Counsel ~ Scott Wilson (**Executive Session Packet**)
- R. TML IEBP Personnel (**Personnel/Confidential Packet**)
 - 1. Market Based Management
 - 2. Quantitative/Qualitative Measurement
 - 3. Salary Overview
 - 4. Trustee Letter

V. **Action Items**

- A. TML IEBP Board will take action on the Contract Committee recommendations.
- B. TML IEBP Board will take action on the Executive Committee recommendations.
- C. TML IEBP Board will take action on the Money Managers Report.
- D. TML IEBP Board will take action on the Stop Loss recommendations.
- E. TML IEBP Board will take action on the Alliance Relationship recommendations.
- F. TML IEBP Board will take action on the Preferred Network recommendations.
- G. TML IEBP Board will take action on the Pharmacy Benefit Manager Network recommendation.
- H. TML IEBP Board will take action on the Underwriting recommendations.
- I. TML IEBP Board will take action on the Healthy Initiative HealthPlan recommendation.
- J. TML IEBP Board will take action on the Technology Update recommendation.
- K. TML IEBP Board will take action on the HIPAA Security Risk Assessment recommendation.
- L. TML IEBP Board will take action on the Claim Financing recommendation.
- M. TML IEBP Board will take action on the Provider Billing Trends recommendation.
- N. TML IEBP Board will take action on the Member Communication recommendation.
- O. TML IEBP Board will take action on the Rerate Overview.
- P. TML IEBP Board will take action on the Legislative Liaison report.
- Q. TML IEBP Board will take action on the Legal Counsel report.
- R. TML IEBP Board will take action on the Staff report recommendation.
- S. TML IEBP Board will take action on the Personnel recommendation.
- T. TML IEBP Board will take action on Board Orientation Resolution.

VI. **Staff Reports**

- A. **Executive Director (Executive Session Packet Oct-April)**
 - 1. 10 Months Medical, Dental, Vision
 - 2. 10 Months Claims over \$35,000, \$125,000 and \$250,000
 - 3. 10 Months Claims Paid and Adjusted
 - 4. 10 Months Plan Design Loss Ratio
 - 5. 10 Months Dollars and \$ of savings per TML Region
 - 6. 10 Months Average cost per Employee and Dependent 2006-2007
- B. **Business/Administrative Services (Tab R)**
 - 1. Accounting Overview
 - 2. 10 Months Statement of Revenues and Expenses
 - 3. 10 Months of Balance Sheet
 - 4. 10 Months of Cost Allocations
- C. **Investment Report (Tab S)**
 - 1. Pool's growth attributable to each Money Manager
 - 2. Collection Efforts/Run-In and Run-Out Payment Update
 - 3. Transition of Funds
- D. **Human Resources (Tab T)**
- E. **Member Services (Tab U)**
 - 1. Member Service Team Overview
 - 2. Telephone Service Goals
 - 3. Turnaround Time Goals
 - 4. Quality Management
 - 5. Medical Management
 - 6. Information Systems/Web Site Access/IS Security Update
- F. **Marketing/Benefit Services (Tab V)**
 - 1. Net Membership Overview
 - 2. Proposal Overview
- G. **In-House Counsel (Executive Session Packet)**
 - 1. Overview
 - 2. Right of Recovery

VII. **Organizational Items (Part II)**

- A. 2009 TML IEBP Meeting Sites
 - 1. January 29-30, 2009 San Antonio, Texas
 - 2. April 23-24, 2009 Lost Pines, Texas
 - 3. June 25-26, 2009 South Padre Island, Texas
 - 4. September 24-25, 2009 Las Colinas, Texas
- B. 2010 TML IEBP Meeting Sites
 - 1. January 28-29, 2010 The Woodlands, Texas
 - 2. April 29-30, 2010 Possum Kingdom, Texas
 - 3. June 24-25, 2010 South Padre Island, Texas
 - 4. September 23-24, 2010 Las Colinas, Texas
- C. TML Annual Conference
 - 1. 96th Annual Conference and Exhibition October 28-31, 2008
 - a. Henry B. Gonzalez Convention Center, San Antonio, Texas
 - 2. October 21-23, 2009 Fort Worth, Texas
 - 3. October 27-29, 2010 Corpus Christi

- D. NLC-RISC Meetings
 - 1. November 5-8, 2008 Nashville, TN: *STAFF*
 - 2. May 2-9, 2009 Louisville, KY: *TRUSTEES*
 - 3. October 20-23, 2009 New Orleans: *STAFF*
 - 4. May 6-10, 2010 Location TBD: *TRUSTEES*
 - 5. October 26-29, 2010 Nashville, TN: *STAFF*
- E. TML Board Meetings
 - 1. November 7, 2008 Dallas
- F. TML IRP Board Meetings
 - 1. January 23-24, 2009 El Paso
 - 2. April 25-26, 2009 South Padre Island
- G. TCMA
 - 1. June 27-29, 2009 Arlington
 - 2. October 21-23, 2009 Fort Worth
- H. TMHRA
 - 1. February 13-15, 2009 Galveston
 - 2. May 21-23, 2009 South Padre Island
 - 3. September 13-14, 2009 Dallas

VIII. Adjourn

The Board of Trustees of the TML Intergovernmental Employee Benefits Pool reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.074 (Personnel Matters) and 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals).